

**MINUTES OF LAYTON CITY
COUNCIL WORK MEETING**

NOVEMBER 16, 2017; 5:30 P.M.

**MAYOR AND COUNCILMEMBERS
PRESENT:**

**MAYOR BOB STEVENSON, JOYCE BROWN,
BRUCE DAVIS, TOM DAY, SCOTT FREITAG
AND JOY PETRO**

STAFF PRESENT:

**ALEX JENSEN, GARY CRANE, TRACY
PROBERT, DAVID PRICE, JOELLEN GRANDY,
ANITA EDSTROM AND KIM READ**

The meeting was held in the Council Conference Room of the Layton City Center.

Mayor Stevenson opened the meeting and turned the time over to Staff.

AGENDA:

CANVASS OF ELECTION

MOTION: Councilmember Davis moved to recess as the City Council and convene as the Board of Canvassers to canvass Layton City's 2017 Municipal General Election and Councilmember Petro seconded the motion, which passed unanimously.

Kimberly Read, City Recorder, reviewed the results of the 2017 Municipal General Election with the Board pointing out the following:

- There were 32,028 registered voters for the General Election
- 9,987 ballots were counted
- The City had a 31.2% voter turnout for the General Election; up from 18.36% for the 2013 Election
- 9,845 was the sum of all counted votes for the Mayor's contest
- 18,496 was the sum of all counted votes for the City Council contest
- 182 ballots were not counted due to the various identified reasons: lack of proof of identity, signatures not matching or lack of a signature, deceased, no tab on ballot, empty envelopes or ballots received untimely.

Ms. Read reviewed the results:

Layton City Mayor

Number of Precincts	45	
Precincts Reporting	45	100%
Times Counted	9987/32028	31.2%
Total Votes	9845	
HUNTSMAN	2558	25.98%
STEVENSON	7287	74.02%

Layton City Council

Number of Precincts	45	
Precincts Reporting	45	100%
Times Counted	9987/32028	31.2%
Total Votes	18496	
PETRO	6465	34.95%
DAY	5902	31.91%
MORRIS	4287	23.18%
WILLISON	1842	9.96%

She announced Robert J Stevenson was elected as Mayor and Joy Petro and Tom Day were elected to the City Council. She stated all positions were for four year terms, expiring December 31, 2021.

MOTION: Board Member Davis moved to accept the 2017 General Election results as presented Board Member Freitag seconded the motion, which passed unanimously.

MOTION: Board Member Brown moved to resume as the City Council in a Work Meeting at 5:40 p.m. Board Member Davis seconded the motion, which passed unanimously.

SURF'N SWIM POOL STUDY UPDATE

Dave Price, Parks & Recreation Director, stated JoEllen Grandy, Parks Planner and consultant from Arch Nexus, Holly Adams, would be presenting the Surf'n Swim Pool Study update. Ms. Grandy reminded the Council the pool was currently being operated during its winter hours which was part of the short term plan for the facility. She reported another leak associated with the sand filter had been identified and was in the process of being repaired.

She reminded the Council of options previously presented to the Council:

- Option 1 – Indoor 50 meter municipal pool
- Option 2 – 25 yard municipal/outdoor recreational aquatic center
- Option 3 – Indoor 25 yard municipal & recreational aquatic center

Holly Adams, Consultant, stated her firm had been involved with pool facilities for over twenty years and expressed appreciation to City Staff for their assistance. She referred to the handout which illustrated the options and reviewed each option's amenities and associated costs: She pointed out the proposed construction costs were based on a project the firm was completing in Draper and believed the costs were accurate figures.

She reviewed each of the options with the Council pointing out how the revenue potential figure had been calculated specific to each of the options. She continued the revenue potential figure identified the facility's self-sufficiency and reported option 1 had the lowest opportunity for revenue recovery. She complimented the City for operating so conservatively and mentioned her conclusion followed comparisons of other municipalities/clients.

The Council discussed each option allowing Ms. Adams to respond to questions. She indicated option 2 with the indoor/outdoor combination facility was more of a "community amenity" and would recognize a higher revenue potential figure compared to the other two options.

She pointed out the proposed costs for demolition of the current facility and suggested the estimated time for that and design process would be approximately 14 months. Ms. Grandy shared a visual illustration which identified proposed bonding costs and annual cost scenarios for a new facility and reviewed the figures identified for each option. A discussion followed comparing the options and the respective costs.

The Council requested Ms. Adams share her opinion on swimming pool trends.

ACCEPTING THE PROPOSAL FOR AN AGREEMENT BETWEEN LAYTON CITY AND ARCH NEXUS FOR LANDSCAPE ARCHITECTURAL SERVICES FOR LAYTON CITY'S KENLEY AMPHITHEATER PLAZA IMPROVEMENTS – RESOLUTION 17-83 – 403 NORTH WASATCH DRIVE

Dave Price, Parks & Recreation Director, announced Architectural Nexus' proposal for the Kenley Amphitheater Plaza improvements had been selected. He indicated three proposals had been received with Arch Nexus identified as the proposal which would best meet the City's needs.

AUDIT AND FINANCIAL REPORTS – FISCAL YEAR ENDED JUNE 30, 2017

Tracy Probert, Finance Director, introduced Robert Wood, Auditor from HBME (Hansen Bradshaw Malmrose & Ericksen) CPA's. He announced he would be presenting and explaining audit findings with the Council. Mr. Wood stated he appreciated working with City Staff and reported the City operated very lean.

Mr. Wood reviewed the Comprehensive Annual Financial Report ending the 2017 Fiscal Year and announced the City received a clean opinion. He reviewed the report specific to internal control and compliance associated with the operations of the City. He reported there were no discrepancies or deficiencies within the Report. He reviewed those items which required State compliance and indicated one finding had been noted; the City had recognized a very small amount of excess funds in Fund Balance over than what was allowed by the State. He reported the City had already identified to spend down the funds in the 2018 budget.

Mr. Wood reviewed other items which required compliance. He responded to questions from the Council regarding Sales Tax Revenue.

Councilmember Davis asked how long the firm had audited Layton City. Mr. Wood responded it had been 13 years. He explained the firm's process in providing new eyes each year to complete the audit and also identified the benefits in having someone involved in the audit familiar with the inner workings of the City.

FINANCIAL UPDATE – 1ST QUARTER FISCAL YEAR 2017-2018

Mr. Probert presented an update on the first quarter of the fiscal year and shared a visual illustration specific to the General Fund which identified the following: revenue, expenditures and necessary adjustments with the Council. He shared a comparison for budgeted and actual revenues specific to the General Fund and the same for expenditures. He mentioned the continued decrease in telecommunications tax, building permits, business licenses, grants and B&C Road funds.

Mr. Probert reviewed the Enterprise Funds with the Council. Councilmember Freitag requested a future work session discussion be placed on a future agenda. Mr. Probert shared and reviewed the expenditures associated with additional expenditures for other funds and revenues associated with the RAMP Tax funds.

Mr. Probert reviewed a graph specific to total sales tax revenue, car dealership sales tax revenue, major retailers. He also shared a comparison by category for some of the categories: utilities, fast food, cell phone, and department stores.

AMEND TITLE 3, CHAPTER 3.15, SECTION 3.15.010 OF THE LAYTON MUNICIPAL CODE – CONSOLIDATED FEE SCHEDULE ORDINANCE 17-47

Mr. Probert stated there was a need to amend the Consolidated Fee schedule and briefly reviewed each with the Council.

MAYOR'S REPORT

Councilmember Brown proposed a video Christmas Card from the Council to the employees and stated Tori Campbell, Executive Assistant, would film the Council dancing to holiday songs. She indicated filming would take place prior to the early morning meeting scheduled for December 4, 2017.

The meeting adjourned at 7:00 p.m.

Kimberly S Read, City Recorder