

**MINUTES OF LAYTON CITY
COUNCIL WORK MEETING**

JUNE 3, 2021; 5:36 P.M.

**MAYOR AND COUNCILMEMBERS
PRESENT:**

**MAYOR JOY PETRO, ZACH BLOXHAM, TOM
DAY, DAWN FITZPATRICK, CLINT MORRIS,
AND DAVE THOMAS**

STAFF PRESENT:

**ALEX JENSEN, GARY CRANE, TERRY COBURN,
PAUL APPLONIE, STEPHEN JACKSON, TRACY
PROBERT, CARSON CRIDDLE, LON CROWELL,
TIM WATKINS, KEVIN WARD, AND KIM READ**

The meeting was held in the Council Conference Room of the Layton City Center.

Mayor Petro opened the meeting.

AGENDA:

COUNCIL MEMBER REPORT

Councilmember Fitzpatrick informed the Council, Communities that Care would be accepting a donation from Destination Homes. She reported she had attended the Chamber's Legislative Affairs Committee this morning during which Scott Paxman, Weber Basin Water Conservancy District, provided some water statistics regarding the current drought. She shared some of the statistics provided by Mr. Paxman.

Mayor Petro indicated Weber Basin would soon be scheduling the field trip/tour of its water facilities and encouraged the Council's participation.

Councilmember Morris asked if a decision had made about the City's contribution to Communities that Care and Mayor Petro reported she had directed Staff to have it included in the budget.

WATER REPORT PRESENTATION

Alex Jensen, City Manager, informed the Council that Staff had developed a dashboard in which residents could access their respective water accounts to identify monthly water usage. He pointed out Staff from IT (Information Technology), Public Works, and Utilities worked together and were instrumental in compiling the data, developing the program, and making it available to residents. Stephen Jackson, City Engineer, shared an illustration with the Council reflecting the information which was available from that dashboard.

Mr. Jackson, shared a visual illustration of the Weber Basin Water usage report and indicated the City had patterned its report after Weber Basin. He emphasized the purpose in providing the information to residents was to help identify the 'use' needs verses patterns and to help them identify ways to reduce water usage. He reviewed the methodology Staff had used in identifying the report features. He shared some examples of three different residences within the City to illustrate information provided in the report and reviewed the information with the Council.

He also shared a Water Resources Guide with information provided by Weber Basin Water and identified other online conservation tools available to residents. He mentioned the online tool, a 'How To' webpage available to residents which explained how a resident could read their bill, access a 12-month history for water usage, and how to read and understand the City's water usage report. He announced this would be launched on Monday, June 7, 2021.

Councilmember Day clarified whether the resident would need to access the information from the City's website and a discussion followed.

Councilmember Morris requested clarification of the City's policy regarding responsibility for utility payments for rentals within the City and Tracy Probert, Finance Director, responded tenants usually paid the water bill; however, the property owner also received a copy.

The Council expressed appreciation to Staff for implementing the Water Usage Report and believed it would be a great benefit to residents.

UPDATES – 650 NORTH 2200 WEST/ANTELOPE DRIVE AND 591 WEST

Mr. Jackson informed the Council, the City had received complaints regarding Redtail Way and shared an aerial illustration of the street corridor. He stated Staff had completed a speed study in 2019 and reported on those results. He mentioned the City installed four additional speed limit signs along the corridor in 2020 and completed another speed study toward the end of that year which reflected speeds had decreased from previous studies. He reported Staff had completed an additional study at Alex Jensen's, City Manager, request which reflected the 85th percentile speed of 31 mph was reasonable for a road of this size; therefore, Staff wasn't recommending any modifications to the speed limit on that particular road. He suggested the Police Department should enforce the posted speed limit along that corridor.

He also reported questions had been asked regarding the mid-block school crossing on Antelope Drive for Lincoln Elementary. He mentioned the existing crossing had been in place since UDOT (Utah Department of Transportation) owned Antelope Drive which was prior to the existence of 700 West and stated an additional pedestrian crossing wasn't warranted. He explained why a HAWK Crossing wasn't justified and mentioned how it would impede the traffic flow in the area including Hill Field Road. He identified proposed road improvements in the area. A discussion took place during which the Council expressed agreement with Staff's recommendations.

Mr. Jackson shared an illustration of 2200 West and provided results of the recent traffic study which reflected justification to decrease the speed limit from 40 to 35 mph from Antelope Drive to 1000 South. He identified where the curbing was currently located and where it needed to be extended. He also identified where a median would be located to accommodate for traffic turn lanes near 650 North. He stated the pedestrian crossing would remain at the same location, Hill Field Road, because it was a signalized intersection and explained the warrant for a school crossing hadn't been met because the Safe Walking Route to schools identified the crosswalk at Gordon Avenue. A discussion between the Council and Staff took place regarding the on street parking in the area.

Mayor Petro suggested placing temporary signage informing visitors where additional parking for Ellison Park was located to the east and a discussion followed. Councilmember Day also expressed concern with Sugar Street and inquired if a temporary center turn lane could be considered and the discussion continued. He expressed his opinion painting a red curb was only a temporary fix.

BID AWARD – HOGAN & ASSOCIATES CONSTRUCTION, INC. FOR FIRE STATION 54 – RESOLUTION 21-27 – 1325 NORTH VALLEY VIEW DRIVE

Kevin Ward, Fire Chief, announced the resolution would approve the bid award for the new fire station to Hogan and Associates Construction. He reviewed the bid process and spoke to the maximum bid amount and expressed his confidence in Hogan completing the project for less than the guaranteed maximum price. He indicated Hogan was interested in an official groundbreaking and indicated Hogan was prepared to begin construction around the end of July or first of August. He added it was anticipated the construction process would take approximately 10 months.

Chief Ward provided an update specific to firework restrictions within the City. He distributed a map

identifying the wildland fire potential outlook and reviewed it with the Council. He announced the City had provided a map to the County and State identifying firework restriction areas for Layton City. He explained this map was an interactive map available on the City's website for residents to determine if their home was located in a restricted area. He reminded the Council some City parks were designated for residents to shoot off individual fireworks on designated days. He briefly reviewed staffing and enforcement associated with the holiday. Gary Crane, City Attorney, stated the City didn't have authority to ban fireworks within City limits and clarified the governor possessed that authority. Chief Ward indicated the City's map was available at fireworks stands and mentioned the State Fire Marshal had considered posting penalties associated with the use of fireworks in restricted areas should a fire occur.

DISCUSSION ON THE PROPOSED BUDGET FOR FISCAL YEAR 2021/2022, INCLUDING THE SCHEDULE OF COMPENSATION FOR ELECTED, STATUTORY, AND APPOINTED OFFICERS, AND PROPOSED PROPERTY TAX RATE ABOVE THE CERTIFIED TAX RATE

Tracy Probert, Finance Director, reminded the Council a public hearing would take place during the regular meeting regarding the proposed Fiscal Year 2021/2022 Budget. He pointed out the Council wouldn't be considering approval of the budget and stated the Tentative Budget was proposed to take place on Thursday, June 17, 2021. He mentioned the City wasn't required to provide a mailer to residents explaining the proposed Property Tax Rate increase associated with the paramedic levy. He clarified Davis County would be publishing combined advertisements related to the paramedic issue, in addition the City would be required to advertise and publish notices regarding the proposed increase in conjunction with the Truth In Taxation process. A discussion took place specific to educating residents and the Council directed Staff to provide an illustration with an educational flyer to be included with the utility bills.

Mr. Probert reviewed changes to the proposed budget which had taken place since adoption of the Tentative Budget in May:

- Communities that Care
- Property Tax/Paramedic Tax
- Addition of a second patrol officer
- Increase in parks division specific to water rate increase
- Pickleball complex
- Impact Fees for new fire station

Mr. Jensen explained the budget coming before the Council during its meeting on June 17, 2021 would still be in the form of a Tentative Budget since it would not include the Property Tax Rate increase. He continued to explain the need for the budget to be adopted was to allow the City to fund operations until August following the Truth in Taxation process. He emphasized the only issue for consideration of the budget at that time would be the tax rate.

PROPOSED AMENDMENTS TO LAYTON CITY MUNICIPAL CODE, TITLE 19, "ZONING", CHAPTER 19.16 "LANDSCAPING AND FENCING" AND CHAPTER 19.13 "DESIGN AND DEVELOPMENT PLAN REVIEW FOR PERMITTED USES"

Tim Watkins, City Planner, reminded the Council of the process used by City Staff to amend the Landscape ordinance. He shared a visual presentation regarding the landscaping, fencing and clear-view ordinance and reviewed the timeline which brought the ordinance thus far. He expressed appreciation to the Council for their comments and direction during this process to the proposed ordinance. He requested Councilmembers contact him if they had any comments prior to it coming to the Council for approval during the June 17, 2021 Meeting.

He reviewed the purpose, design principles, street trees and park strip plantings and shared examples of what these might look like. A discussion took place during which the Council suggested the inclusion of decorative rock within the park strip. Mayor Petro also inquired about the use of artificial turf and Mr. Watkins indicated that hadn't been addressed in the proposed ordinance.

Councilmember Bloxham inquired if there were municipalities which didn't regulate what was allowed in the park strip by ordinance and Mr. Watkins responded that specific issue hadn't been included in Staff's research and the discussion continued. Mr. Jensen suggested Staff should reconsider the language calling out specified products allowed or prohibited in the park strip.

Councilmember Fitzpatrick suggested an exemption specific to cemeteries and City parks should be included in the ordinance. She also requested clarification whether the City could regulate landscaping for other buildings which didn't require building permits such as state buildings and schools. Mr. Watkins responded in the affirmative.

The Council suggested this discussion could also take place during the Work Meeting of Thursday, June 17, 2021.

MAYOR'S REPORT

Mayor Petro announced the West Davis Corridor had broken ground and could possibly be completed earlier than anticipated.

She informed the Council she didn't have an update regarding NDSD (North Davis Sewer District).

The meeting adjourned at 6:59 p.m.

Kimberly S Read, City Recorder