

**MINUTES OF LAYTON CITY
COUNCIL STRATEGIC PLANNING
WORK MEETING**

APRIL 14, 2022; 5:35 P.M.

**MAYOR AND COUNCILMEMBERS
PRESENT:**

MAYOR PRO TEM ZACH BLOXHAM, CLINT MORRIS, TYSON ROBERTS, BETTINA SMITH EDMONDSON, AND DAVE THOMAS

EXCUSED:

MAYOR JOY PETRO

STAFF PRESENT:

ALEX JENSEN, GARY CRANE, TERRY COBURN, PAUL APPLONIE, WES ADAMS, STEPHEN JACKSON, TRACY PROBERT, AND KIM READ

The meeting was held in the Council Conference Room of the Layton City Center.

Mayor Pro Tem Bloxham opened the meeting and turned the time over to Staff. Alex Jensen, City Manager, reviewed the agenda and identified specific items for discussion.

BUDGET DISCUSSION

Tracy Probert, Finance Director, reviewed additional information requested by the Council during the Work Meeting on Thursday, April 7, 2022 specific to Property Tax revenue compared to new growth for the next five years if the City Council made the decision to proceed with the Truth-In-Taxation process. He also provided a proposed timeline associated with that process.

DISCUSSION - AMERICAN RESCUE PLAN ACT (ARPA) FUNDS

Mr. Probert shared a presentation regarding the American Rescue Plan Act (ARPA) and reviewed the parameters identified for the grant funding. He mentioned the City would receive just under \$10 million in total funding and reviewed projects which qualified for use of the funding. He also identified deadlines associated with appropriation and use of the funding.

Mr. Jensen emphasized Staff was recommending this one time funding be appropriated for projects which didn't have another identified revenue source. Mr. Probert clarified the City had received initial funding of approximately \$4 million and would be receiving additional funding; however, it would not exceed \$10 million dollars.

Mr. Probert reviewed the following possible projects and discussions took place regarding each:

- Public Safety – Police
 - 9-1-1 Dispatch Center

Mr. Jensen explained the need to expand the City's Police Department facility and pointed out moving records and dispatch to a separate facility would allow for expansion of the Police Department. He also pointed out the changes associated with paramedics and a potential consolidated dispatch center.

- Public Safety – Fire
 - Fire Engine and Ladder Truck
 - Fire Station 53 Relocation

Mr. Jensen explained how the City generally appropriated funds for vehicle replacements specific to the Fire Department.

Stephen Jackson, City Engineer, reviewed possible projects specific to Public Works and discussions took place regarding the following projects specific to Water:

- Telemetry Upgrade System
- 2700 West: Gentile Street to Hill Field Road Culinary Water
- Antelope Drive/University Park Blvd to I-15 and 500 West to Woodland Park Drive
- Fairfield Booster Pump Replacement – Gordon Avenue and Fairfield Road
- Greenleaf Well Reconfiguration
- Tank Lid Membrane Seal – DDW (Division of Drinking Water) Regulation
- Sample Stations
- Oakridge Culinary and Secondary – Oakridge Circle to Cherry Lane
- New Well – Drill and Equipment

Mr. Jackson and Mr. Probert explained there were additional revenue sources for some of the projects and Mr. Jackson clarified those projects which would need to be completed in full using the ARPA funding. Mr. Jensen emphasized benefits of the five deep water wells had contributed to the City weathering the drought as well as it has.

Mr. Jackson continued to review the following Public Works Sewer Projects:

- 2700 West: Gentile Street to Hill Field Road
- Oakridge Drive – 2200 East to Cherry Lane
- Gentile – 2520 East to 2800 East

Storm Water Project:

- Laytona Area Project

Mr. Jensen clarified the list of identified projects were those the City was positive would qualify for the ARPA funding; however, the Council could identify other projects which Staff could consider their eligibility. The Council requested Staff identify projects which were being moved up from future budget years, thus freeing up appropriated funds. Mr. Probert indicated he would also provide the funding request forms submitted by Department Directors justifying the need. The Council requested clarification regarding funding sources for some of the different projects and a discussion followed.

DISCUSSION – WATER CAPITAL PROJECTS

Mr. Jackson reviewed the following identified water projects:

- Multiple waterline repair projects
- Gordon Avenue Secondary Waterline – East/West Trunk
- Davis Drive Waterline Replacement
- Well Rehabilitation – Church Street Well
- 200 West 1900 North – Zone changes
- Water System Chlorination Plan and Well Pump Enclosures – Multiple Sites
- Public Works Shop Overlay
- Developer Payback – 2200 West Connection to Gordon Avenue (Trailside)
- Flush Truck (Water/Sewer)
- Public Works UCA radio upgrade (year 3 of 3)
- Utility billing system replacement (year 2 of 3)

Mayor Pro Tem Bloxham asked if there were any questions. Mr. Jackson responded to questions regarding the prioritization of projects and pointed out the challenges associated with these types of large construction projects. He explained this was a busy time for contractors completing infrastructure projects and the available ARPA funding would only contribute to that and didn't anticipate any decline in the construction industry. He continued to explain how the City would select contractors for projects following the bid process.

Mayor Pro Tem Bloxham expressed his opinion the ARPA funding should be considered a Legacy Fund to complete a needed one time project as opposed to funding project(s) which could be completed by other identified revenue sources and the discussion continued.

CLOSED MEETING:

MOTION: Councilmember Thomas moved to adjourn the meeting and convene in a closed meeting at 7:04 p.m. to discuss the Purchase, Exchange, or Lease of Real Property, Including Any Form of a Water Right or Water Shares. Councilmember Smith Edmondson seconded the motion, which passed unanimously.

MOTION: Councilmember Thomas moved to open the meeting at 8:09 p.m. Councilmember Roberts seconded the motion, which passed unanimously.

The meeting adjourned at 8:09 p.m.

Kimberly S Read, City Recorder

SWORN STATEMENT

The undersigned hereby swears and affirms, pursuant to Section 52-4-205(1) of the Utah Code Annotated, that the sole purpose for the closed meeting of the Layton City Council on the **14th day of April, 2022**, was to discuss the Purchase, Exchange, or Lease of Real Property, Including any Form of a Water Right or Water Shares.

Dated this 4th day of August, 2022.

ATTEST:

ZACH BLOXHAM, Mayor Pro Tem

KIMBERLY S READ, City Recorder