

**MINUTES OF LAYTON CITY
COUNCIL WORK MEETING**

AUGUST 17, 2023; 5:35 P.M.

**MAYOR AND COUNCILMEMBERS
PRESENT:**

**MAYOR JOY PETRO, ZACH BLOXHAM, TYSON
ROBERTS, BETTINA SMITH EDMONDSON, AND
DAVE THOMAS**

EXCUSED:

CLINT MORRIS

STAFF PRESENT:

**ALEX JENSEN, GARY CRANE, TERRY COBURN,
STEPHEN JACKSON, CHAD WILKINSON,
ALLEN SWANSON, ED FRAZIER, AND KIM
READ**

The meeting was held in the Council Conference Room of the Layton City Center.

Mayor Petro opened the meeting and excused Councilmember Morris.

AGENDA:

COUNCILMEMBER REPORT

Councilmember Smith Edmondson mentioned the Davis Arts Council (DAC) would be moving to its new location within the next few months. She reminded the Council its Annual Breakfast fundraiser was scheduled to take place the same week as ULCT (Utah League of Cities and Towns) Conference. She reported the DAC had been informed that members of the City Council wouldn't be attending this year.

She announced a job offer had been extended for the Communities that Care (CTC) Coordinator and was pleased with the decision.

Councilmember Thomas informed the Council he had attended the meeting with Open Doors in Mayor Petro's stead and informed her she had been selected to serve on the Budget Committee. He indicated he was impressed with the services it provided to participants and reviewed some of those, in addition to housing the food bank. Mayor Petro mentioned the organization was always seeking volunteers to serve as mentors.

Councilmember Roberts announced the following specific to Parks and Recreation:

- The City had hired a new Assistant Recreation Director, Kimberly Zygmant.
- The Fourth of July parade had been a successful event.
- The organizer for the flag raising ceremony on the Fourth of July would be stepping down and Parks and Recreation was recruiting a new volunteer for these duties.

Councilmember Thomas complimented the bicycle officers for contributing to the success of the parade a discussion followed regarding police enforcement during the Fourth of July events.

MAYOR'S REPORT

Mayor Petro announced the following:

- Governor Cox would be announcing the Freedom Festival event, scheduled to take place in Bountiful City, as well as others in conjunction with designating September as Constitution Month, during a press conference.
- Wasatch Integrated Waste had begun the RFP (Request for Proposal) process seeking renewable natural gas. She reported the RFP would be rescinded immediately. She stated it would be addressed at a future date.
- North Davis Sewer District (NDSD) was completing infrastructure in Gordon Avenue. She mentioned the City had facilitated work along 3200 West with the developer in conjunction with the West Davis Corridor.

COOPERATIVE AGREEMENT BETWEEN LAYTON CITY AND UTAH DEPARTMENT OF TRANSPORTATION FOR THE PARTICIPATION IN THE COST FOR A PEDESTRIAN SAFETY PROJECT – RESOLUTION 23-39 – ALONG GENTILE STREET BETWEEN APPROXIMATELY 3475 WEST AND 3200 WEST

Stephen Jackson, City Engineer, shared a visual presentation identifying the location for the proposed sidewalk improvements. He explained the resolution authorized a Cooperative Agreement with UDOT (Utah Department of Transportation) for participation in the cost for a pedestrian safety project along Gentile Street from approximately 3475 West to 3200 West. UDOT had approved participation and grant funding in the amount of \$162,500 toward the project. The City would participate with an estimated minimum amount of \$12,300 and would design, construct, and maintain improvements for the Project, as well as retain the contractor to perform the work and traffic control.

Mayor Petro inquired how comfortable Staff was with the proposed bids for the project and Mr. Jackson responded the City was confident with the figures because it intended to use a contractor which had completed many sidewalk projects in the past. He expressed his opinion the project wouldn't be completed until springtime; however, the bid process would be completed as soon as possible. He mentioned this was a needed improvement and Staff had been working toward this sidewalk project for a few years.

Councilmember Roberts inquired whether the City would be receiving any reimbursements for the project in conjunction with future development and Mr. Jackson didn't think that would be a possibility given the amount of the federal grant funding approved for the project.

Mayor Petro and the Council expressed appreciation to Staff for seeking the grant funding and completing the much needed project.

SECONDARY WATER METER UPDATES

Mr. Jackson shared a visual illustration which identified water usage comparisons from this year and 2020, the last year in which there were no water restrictions. He explained the need of water had increased based on evapotranspiration. He informed the Council the total need of water had increased by an average of 0.8 percent compared to the same time frame in 2020. He reported the water use trends had decreased by 19 percent compared to the same time frame in 2020; which resulted in Layton residents conserving over 14,418 million gallons of water this year. He shared an illustration which identified water usage compared to what residents could have used, based on the estimated need due to temperatures and weather, since 2020. He concluded this data reflected Layton City residents had responded exceptionally well with water conservation and complimented them for not reverting to old habits during the significant water year. He mentioned there were three more months left for the water year and believed the numbers would continue to reflect positively at its end. He asked if there were any questions.

Councilmember Thomas suggested this information be provided to residents and express appreciation to them for their efforts.

Councilmember Roberts inquired if the statistics were applicable to culinary and/or secondary water and Mr. Jackson responded the figures were respective to culinary water usage only. There weren't enough secondary water meters installed as of yet to collect data usage.

He updated the Council on the progress of the secondary water meter project highlighting the following:

- The City was in the process of applying for another \$5 million grant.
- This grant would complete the secondary water infrastructure system in Gordon Avenue
- 32 meters installed by the City's water division
- 2300 meters had been purchased and were in stock with Layton City
- 415 meter pit assemblies in stock with contractor
- Website completed for the secondary metering project

He reviewed the next steps associated with the project:

- Website would go live in September
- Project notices would be distributed the first week of September
- Contractor was preparing for Blue Stakes and pre-construction investigations mid-September
- Meter pit installation beginning first week of October

He shared a map illustrating areas 19, 20, 21, 22, and 23 proposed for the meter installation; between Gordon and Cherry Lane around the Emerald Drive general area. He also shared where secondary water metering information could be located on the City's website and navigated it for the benefit of the Council. He also reviewed the different information which could be accessed from that website.

Mayor Petro and the Council expressed appreciation to Mr. Jackson and his Staff for the website. Mr. Jackson emphasized the website would be live in September with the contractor beginning to install the meters mid-September.

Alex Jensen, City Manager, informed the Council of the increase with Code Enforcement cases regarding the neglect of landscaping in residential neighborhoods and the mindset of some residents as a result of the drought and the encouragement of water conservation.

A discussion took place regarding water use and landscaping within the City.

Councilmember Bloxham inquired about the financial ramifications specific to the water rate structure as a result of the significant water conservation. Mr. Jensen responded the adopted water rate structure in the Water Master Plan provided for the larger water projects throughout the City. He pointed out how the secondary water metering grants had benefitted the City. He informed the Council, Staff analyzed the data every year to determine the correct timing for any rate increase. Mr. Jackson mentioned Tracy Probert, Finance Director, was consulted when identifying large infrastructure projects proposed for completion.

INTERLOCAL AGREEMENT BETWEEN LAYTON CITY AND THE DAVIS SCHOOL DISTRICT FOR THE SCHOOL RESOURCE OFFICER PROGRAM – RESOLUTION 23-40

Allen Swanson, Police Chief, informed the Council the resolution authorized the Interlocal Agreements for school resource officers in the junior and senior high schools with Davis School District. He mentioned recent legislation required some specific changes and briefly reviewed those with the Council. He pointed out the City had previous agreements in years past with the school district for this purpose.

Councilmember Bloxham requested clarification regarding some expectations of the resource officers. Chief Swanson reported the officers were trained annually and shared his personal experience regarding a potential shooting and informed the Council the City's officers had responded exactly as they were trained. He also mentioned the school employees also followed protocol and responded exactly as they were trained.

Councilmember Roberts asked whether Charter Schools participated with the School Resource Officer program and Chief Swanson responded the agreement was only with the School District and informed the Council of discussions with a private school within the City.

Mayor Petro inquired whether a resource officer was provided at Fairfield Junior High in Kaysville since a number of Layton City students attended that school. Chief Swanson believed those services were being provided by Kaysville City.

Councilmember Smith Edmondson inquired why the elementary schools weren't included in the agreement and Chief Swanson responded the District only partially funded the junior and high school officers. The DARE officers in the elementary schools were solely provided by the City and Mayor Petro mentioned the crossing guards throughout the City were also funded by the City.

The Mayor and Council expressed appreciation to Chief Swanson and the police officers for their efforts with keeping Layton City a safe community.

Chief Swanson also reviewed specifics associated with the JAG (Justice Assistance Grant) agreement and Resolution coming before the Council for approval during the regular City Council. He announced the City's portion of the funding would go toward the purchase of electric bicycles used to patrol the parks and trail system within the City. He reviewed the benefits of using these in locations which weren't accessible by vehicles.

CLOSED MEETING TO DISCUSS PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY, INCLUDING ANY FORM OF A WATER RIGHT OR WATER SHARES

CLOSED MEETING:

MOTION: Councilmember Thomas moved to adjourn the meeting and convene in a closed meeting at 6:32 p.m. to discuss the Purchase, Exchange, or Lease of Real Property, Including Any Form of a Water Right or Water Shares. Councilmember Roberts seconded the motion, which passed unanimously. **Councilmember Morris was not present for the vote.**

MOTION: Councilmember Smith Edmondson moved to adjourn the closed meeting and reconvene in a work meeting at 6:50 p.m. Councilmember Thomas seconded the motion, which passed unanimously. **Councilmember Morris was not present for the vote.**

The meeting adjourned at 6:50 p.m.

Kimberly S Read, City Recorder

SWORN STATEMENT

The undersigned hereby swears and affirms, pursuant to Section 52-4-205(1) of the Utah Code Annotated, that the sole purpose for the closed meeting of the Layton City Council on the **17th day of August, 2023**, was to Discuss the Purchase, Exchange, or Lease of Real Property, Including any Form of a Water Right or Water Shares.

Dated this 16th day of November, 2023.

ATTEST:

JOY PETRO, Mayor

KIMBERLY S READ, City Recorder