**MINUTES OF LAYTON CITY COUNCIL WORK MEETING** — **JUNE 19, 2025; 5:34 P.M.**

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| **MAYOR AND COUNCILMEMBERS PRESENT:** | **MAYOR JOY PETRO, ZACH BLOXHAM, CLINT MORRIS, BETTINA SMITH EDMONDSON, AND DAVE THOMAS** |
| **EXCUSED:** | **TYSON ROBERTS** |
| **STAFF PRESENT:** | **ALEX JENSEN, CLINT DRAKE, STEPHEN JACKSON, WESTON APPLONIE, TRACY PROBERT, DAVID PRICE, JOELLEN GRANDY, KEVIN WARD, SCOTT MAUGHAN, NATHAN NANCE, CYLE HALL, KRISLYN KENNARD, ED FRAZIER, AND KIM READ** |

**The meeting was held in the Council Conference Room of the Layton City Center.**

Mayor Petro opened the meeting.

**AGENDA:**

**MAYOR'S REPORT**

Announced Preston Lee had been selected to fill the Executive Director position at Wasatch Integrated Waste Management District.

**COUNCILMEMBER'S REPORTS**

Councilmember Smith Edmondson announced she had attended the Utah Prevention Summit and mentioned all coalitions within the State had met and shared some of the topics addressed during the conference. She mentioned the event experienced a great turnout and attendees had received some valuable information focused on the prevention of drug and alcohol use in youth, and also suicide prevention. She announced enough data had now been collected to identify the connection between substance addiction and suicide.

Mayor Petro inquired whether the topic of screen time had been addressed and Councilmember Smith Edmondson believed there was one piece to that and mentioned the coalition would be discussing what had been presented during its next meeting.

Councilmember Bloxham reported the UIA (Utah Infrastructure Agency) Board approved a $14 million bond for the purpose of funding Capital Projects moving forward. He mentioned historical statistics reflected the revenue outpaced debt obligations. He announced dividends to Layton City would be increased this coming year and mentioned as debt obligations continued to decrease, those dividends would continue to increase.

Alex Jensen, City Manager, clarified the bond would also fund fiber connections in addition to building infrastructure. He continued to explain how the dividend would be calculated.

**AMEND THE ADOPTED BUDGET FOR THE FISCAL YEAR 2024-2025 – ORDINANCE 25-14**

Tracy Probert, Finance Director, shared and reviewed proposed budget amendments with the Council and highlighted the following:

- Wildland fire
- Police special services
- Fire Academy
- Unanticipated grant revenue and small donations

He asked if there were any questions. A discussion took place regarding excess revenue designated to the General Fund. Mr. Probert stated the budget amendment ordinance would come before the Council during the regular meeting for approval.

**PRESENTATION – VICTIMS OF CRIME ACT (VOCA)**

Krislyn Kennard, Victim Services Coordinator, shared a visual illustration specific to the VOCA Grant and shared statistics specific to victim services and housing. She identified expenses allowed under the VOCA Grant as well as those expenses not covered. She shared an example of how VOCA assistance had benefitted a specific victim. She announced the VOCA Grant cycle 2025-2027 had recognized a significant decrease of funding and explained how she intended to move forward with providing victim services. She expressed appreciation for the support of the City Council.

Councilmember Smith Edmondson expressed interest in visiting with Ms. Kennard regarding various other service providers/organizations which might be beneficial to the Victims Services Program. A discussion regarding specific various services and the process used to determine the benefit/funding for victims followed.

**DOGS IN PARK STUDY**

JoEllen Grandy, Parks Planner, shared a visual presentation regarding dogs in public parks. She reviewed both on-leash and off-leash options and mentioned the City's current policy was similar to Farmington and Centerville Cities' policies. She informed the Council, the City had adopted an ordinance in 2016 allowing dogs on-leash in various City parks and facilities and shared a map which illustrated those various locations throughout the City and reviewed the various site features and maintenance tasks. A discussion took place regarding dog waste and David Price, Parks and Recreation Director, mentioned the City's existing services for dogs in parks had been successful.

Ms. Grandy shared a presentation for off-leash dog park facilities/amenities from other entities. She stated this amenity would be a high Capital Improvement cost and reviewed the amenities associated with such a facility. She also shared the operational (maintenance) costs and associated tasks with the Council. She shared a summary which identified benefits and challenges associated with an off-leash fenced area.

Ms. Grandy shared another concept for an off-leash shared-use park area and explained how that could be implemented, reviewed the costs associated with this option, as well as benefits and challenges. She also mentioned an off-leash open space trail corridor area option and shared an example, reviewed Capital Improvement and maintenance costs associated with this option.

Ms. Grandy shared an illustration of costs summaries associated with all dog facility options shared during the meeting. She also shared an illustration and map which identified neighboring dog park facilities. She reviewed the City's current ordinance which permitted the use of most parks for on-leash dogs and stated Staff believed the City provided sufficient facilities for the majority of residents and a discussion followed.

Ms. Grandy continued to share the off-leash open space trail corridor option and identified the various trail corridor options which could be considered for this use. She continued to explain the need for an appropriate sized area designated for the dog park based on the size of the City, which would be considerably larger than those of neighboring cities and suggested at least seven acres would be needed. She concluded the Bamberger Trail would be an appropriate size and was already fenced on both sides. She mentioned the Eastridge Nature Park could also be considered and identified the features which made it compatible for this use; however, a portion of this area was still under construction. A discussion regarding other options and liability followed.

**KAYSCREEK ESTATES SIDEWALK, PROJECT 24-55 – UPDATES**

Stephen Jackson, Public Works Director, provided an update to the Council regarding the Kayscreek Estates Sidewalk Repair project and announced it was substantially complete. He shared visual illustrations of before and after photos for specific areas reflecting the significant amount of tree roots which needed to be removed prior to installing new sidewalk. He shared the Project Report with the Council:

- 249 feet of curb and gutter were replaced
- 5,633 feet of sidewalk were replaced
- 54 ADA (Americans with Disabilities Act) ramps installed
- 206 trees removed

He reported 70% of property owners had been granted an extension or agreed to pay the 50% of the costs for the project while 30% had never initiated any contact with the City. He indicated the City hadn't sent additional notices or initiated contact with property owners. He stated Staff was requesting direction from the Council on how to proceed.

Alex Jensen, City Manager, pointed out the importance of being consistent and informed the Council some of the property owners had paid their respective portion of the project. It was determined a discussion on this item would take place during a future meeting.

**PRESENTATION – FIRE DEPARTMENT AMBULANCE RE-LICENSURE COST QUALITY AND ACCESS**

Kevin Ward, Fire Chief, shared a brief background regarding the re-licensing of the City's ambulance licensing. He explained Senate Bill 215 changed the way licensing or re-licensing for Emergency Medical Services (EMS) programs for municipalities or counties. The new legislation required entities to evaluate its EMS system every four years to make decisions regarding future service contracts based on demonstrated performance. The presentation would provide the outcome of the review and was being provided as required by the new state law.

Scott Maughan, Assistant Fire Chief, pointed out the governing body had the responsibility of determining the ambulance provider for Layton City and stated the new legislation required the City to issue an RFP (Request for Proposal) for this service. The evaluation document was required to address the three pillars of the EMS Program:

- Cost
- Quality
- Accessibility

He distributed the evaluation document and directed the Council to page 7 and reviewed the financial sustainability and revenue billing structure. He pointed out the agency/department's billing team had collected 96.1% of collectable revenue, which was considered a high amount among industry trends. He continued to review operational efficiency of the agency/department. He directed the Council to page 9 and spoke to the inter-facility transports for the geographical area, which the agency/department was required to provide. He emphasized the City transported victims/individuals regardless of the ability to pay. He addressed the quality specific to the 911/EMS services provided by the agency/department.

He announced the RFP would be available beginning tomorrow for 10 days at which time the Council would have the opportunity to select its provider.

**The meeting adjourned at 7:04 p.m.**

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Kimberly S Read, City Recorder